



Comhairle Cathrach Chorcaí  
Cork City Council

**Waste Facility Permit  
Issued under  
Waste Management Act, 1996 (as amended)  
And  
Waste Management (Facility Permit and Registration)  
Regulations, 2007 (as amended)**

<b>Waste Permit Register Number:</b>	<b>WFP-CC-38-2020</b>
<b>Permit Holder:</b>	Starrus Property Holdings Limited
<b>Registered Office Address:</b>	Fassaroe, Bray, Co. Wicklow.
<b>Location of Facility:</b>	Sarsfield Court Industrial Estate, Glanmire, Co. Cork.
<b>Date Issued:</b>	<b>29<sup>th</sup> April 2021</b>
<b>Expiry Date:</b>	<b>28<sup>th</sup> April 2026</b>

## **Activities Permitted**

A Permit is hereby granted under the Waste Management (Facility Permit and Registration) Regulations, 2007, S.I. No. 821 of 2007 (as amended), by Cork City Council, to *Starrus Property Holdings Limited* to carry on waste *Disposal activities under paragraph 14 and paragraph 15 of the Third Schedule of the Waste Management Act, 1996, as amended and Recovery activities under paragraph 12 (principal) and paragraph 13 of the Fourth Schedule of the Waste Management Act, 1996, as amended* and the Protection of the Environment Act, 2003 as amended, and Class 10 (principal) of Part I of Third Schedule of the Regulations, for the period commencing on the date of issue of this permit and ending on 28<sup>th</sup> April 2026, at Sarsfield Court Industrial Estate, Glanmire, Co. Cork, in accordance with the Application and plans received on 26<sup>th</sup> August 2020, further information/clarifications received on 14<sup>th</sup> December 2020 and 12<sup>th</sup> February 2021 in accordance with conditions set out below.

### **Permitted Waste Recovery Activity in accordance with Part 1 of the Third Schedule of the Waste Management (Facility Permit and Registration) Regulations, 2007:**

*Class 10: (Principal) The recovery of waste (not mentioned elsewhere in this part of the Third schedule), other than hazardous waste or an activity specified in Category 5 of Annex 1 of Council Directive 96/61/EC, where –*

*(a) The annual intake does not exceed 50,000 tonnes, and*

*(b) The maximum quantity of residual waste consigned from the facility for onward transport and submission to disposal at an authorised facility shall not exceed 15% of the annual intake.*

### **Permitted Waste Disposal Activity, in accordance with the Third Schedule of the Waste Management Acts, 1996 as amended:**

*D14: Repackaging prior to submission to any of the operation numbered D1 to D13*

*D15: Storage pending any of the operations numbered D1 to D14 (excluding temporary storage (being preliminary storage according to the definition of 'collection' in section 5(1)), pending collection, on the site where the waste is produced).*

### **Permitted Waste Recovery Activity, in accordance with the Fourth Schedule of the Waste Management Acts, 1996 as amended:**

*R12: (Principal) Exchange of waste for submission to any of the operations numbered R 1 to R11 (if there is no other R code appropriate, this can include*

*preliminary operations prior to recovery including pre-processing such as, amongst others, dismantling, sorting, crushing, compacting, pelletising drying, shredding, conditioning, repackaging, separating, blending or mixing prior to submission to any of the operations numbered R 1 to R 11)*

*R13: Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage (being preliminary storage according to the definition of 'collection' in section 5(1)), pending collection, on the site where waste is produced).*

It is the responsibility of the Permit Holder to ensure that the permitted waste activity is carried on in accordance with the General Conditions specified in the Regulations and quoted below, and the Schedule of Conditions attached herein.

The General Conditions specified in the Regulations are as follows:

- (a) The activity concerned shall not cause, or be likely to cause, environmental pollution.
- (b) Any emissions from the activity concerned will not result in the contravention of any relevant standard, including any standard for an environmental medium, or any relevant emission limit value, prescribed under any enactment.
- (c) The best available technology will be used to prevent or eliminate or, where that is not practicable to limit, abate or reduce an emission from the activity concerned.

The granting of this permit, and any condition imposed by it, does not exempt the holder of the permit from the need to comply with the statutory obligations of any other legislation, including water pollution, health and safety, air pollution, waste, litter and planning legislation.

**INTERPRETATION**

<b>Act</b>	<i>The Waste Management Act, 1996 as amended.</i>
<b>Disposal</b>	<i>Any of the activities provided for in Section 4 of the Act and listed in the Third Schedule thereof.</i>
<b>Emission</b>	<i>As defined in Section 5(1) of the Act.</i>
<b>EMP</b>	<i>Environmental Management Programme.</i>
<b>Environmental Pollution</b>	<i>As defined in Section 5(1) of the Act.</i>
<b>European Waste Catalogue</b>	<i>As defined in Section 5(1) of the Act.</i>
<b>Site</b>	<i>That area, or areas defined in condition 1.3 of this permit.</i>
<b>Hazardous Waste</b>	<i>As defined in Section 4(2) of the Act.</i>
<b>Local Authority</b>	<i>Cork City Council.</i>
<b>Maintain</b>	<i>Keep in a fit state, including such regular inspection, servicing and repair as may be necessary to adequately perform its function.</i>
<b>Oil Separator</b>	<i>Device installed according to the International Standard I.S.EN 858-2:2003 (Separator systems for light liquids, (e.g. oil and petrol)-Part 2: Selection of nominal size, installation, operation and maintenance.</i>
<b>Permit</b>	<i>A Waste Permit issued in accordance with the Waste Management (Facility Permit and Registration) Regulations, 2007.</i>
<b>Permit Holder</b>	<i>The person, or party to whom this permit has been issued.</i>
<b>Recycling</b>	<i>As defined in Section 5(1) of the Act.</i>
<b>Recovery</b>	<i>Any of the activities provided for in Section 4 of the Act and listed in the Fourth Schedule thereof.</i>
<b>Shredder</b>	<i>Any device used for tearing into pieces or fragmenting end of life vehicles, including for the purpose of obtaining directly reusable metal scrap.</i>

***The Agency***

*Environmental Protection Agency.*

***Waste***

*As defined in Section 4(1) of the Act.*

***Waste Oil***

*Any mineral - based lubricating or industrial oils which have become waste. This includes all waste engine, gear, hydraulic, turbine or lubricating oils, ships oils slops, oil wastes from tank and interceptor cleaning activities.*

<b>Condition 1:</b>	<b>Scope of Permit</b>
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- 1.1 This waste facility permit is only for the purpose of waste activity authorisation under S.I. No. 821 of 2007 Waste Management (Facility Permit & Registration) Regulations, 2007 (as amended). The Permit Holder is legally responsible for all aspects of the operation and maintenance of the facility and nothing in this permit shall be construed as negating the Permit Holders statutory obligations, or requirements under any other enactments or regulations.
- 1.2 The Permit Holder shall ensure that waste activities at this site shall be restricted to those listed and described in Activities Permitted and shall be as set out in the permit application or as modified under Condition 1.7 of this permit and subject to the conditions of this permit.
- 1.3 This waste permit is issued under the Waste Management (Facility Permit and Registration) Regulations, 2007 (as amended), to Starrus Property Holdings Limited i.e. the Permit Holder for a Waste Facility Permit in respect of a site at Sarsfield Court Industrial Estate, Glanmire, Co. Cork. This permit is strictly non-transferable.
- 1.4 This permit is valid for a period of 5 years until the **28<sup>th</sup> April 2026** and is valid from the 29<sup>th</sup> April 2021.
- 1.5 For the purposes of this permit, the site authorised by this permit, is the area of land outlined in red on drawing no. 19-138-26-01 Scale 1:2500, submitted on 26<sup>th</sup> August 2021 as part of the review application. Any reference in this permit to “permit” shall mean the area thus outlined. The Permit Holder shall ensure that the permitted disposal / recovery activities shall be carried on only within the area outlined.
- 1.6 **The Waste Facility Permit, reference WFP-CC-38-2020, supersedes previous Waste Facility Permit reference WFP-CK-10-047-0, as amended, granted to the Permit Holder on the 27<sup>th</sup> August 2015.**
- 1.7 The Permit Holder shall ensure that no alterations to, or reconstruction in respect of, the activity or any part thereof which would, or is likely to, result in
- (i) a material change or increase in:
    - The nature or quantity of any emission.
    - The abatement/treatment or recovery systems.
    - the range of processes to be carried out, or
  - (ii) any changes in:
    - Site management infrastructure or control with adverse environmental significance, shall not be carried out or

commenced without prior written notice to, and without the written agreement of, the Local Authority.

- 1.8 The Permit Holder shall ensure that waste which is accepted at the site shall be restricted to the following types:

<b>EWC CODE</b>	<b>WASTE DESCRIPTION</b>	<b>TONNAGE RANGE (TONNES PER ANNUM)</b>
<b>15 01</b>	<b>Packaging (including separately collected municipal packaging waste)</b>	
15 01 01	Paper and cardboard packaging	4000-6000
15 01 02	Plastic packaging	2000-4000
15 01 03	Wooden packaging	500-2000
15 01 04	Metallic packaging	500-2000
15 01 06	Mixed packaging	500-2000
15 01 07	Glass packaging	500-2000
<b>19 12</b>	<b>Waste from mechanical treatment of waste (for example sorting, crushing, compacting, pelletising not otherwise specified)</b>	
19 12 01	Paper and cardboard	500-2000
19 12 02	Ferrous metal	500-2000
19 12 03	Non-ferrous metal	500-2000
19 12 04	Plastic and rubber	500-1000
19 12 12	Other wastes (including mixtures of materials) from mechanical treatment of wastes other than those mentioned in 19 12 11	1000-2000
<b>20 01</b>	<b>Separately collected fractions (except 15 01)</b>	
20 01 01	Paper and cardboard	6000-8000
20 01 11	textiles	500-2000
20 01 38	Wood other than that mentioned in 20 01 37	500-2000
20 01 39	Plastics	500-2000
20 01 40	Metals	500-2000
<b>20 03</b>	<b>Other municipal wastes</b>	
20 03 01	Mixed municipal waste (residual)	500-2000
20 03 01	Mixed municipal waste (recyclables)	500-2000
<b>Total Tonnage per Annum</b>		<b>24,500</b>

The Permit Holder shall ensure that adequate steps are taken to prevent acceptance of any other waste types. Any changes to waste types accepted must be agreed in advance with the Local Authority. **The total annual tonnage accepted at the facility shall not exceed 24,500 tonnes.**

- 1.9 The Permit Holder shall be responsible for ensuring that the disposal / recovery activities on site shall be operated in accordance with the conditions attached to this permit.
- 1.10 The permit holder shall give notice in writing to the Local Authority of any changes in the information e.g. change of company name, change of landowner name, change of address etc furnished in the application for the permit. Such notice shall be given within three weeks of any such change arising.
- 1.11 Without prejudice to its obligations under this permit, the permit holder shall at all times ensure that it carries on its waste related activities in a manner that is consistent with the objectives of Southern Region Waste Management Plan 2015-2021 (as may be varied or replaced from time to time) and with the objectives of the National Hazardous Waste Management Plan.
- 1.12 The Permit Holder shall ensure that where waste that has been source segregated by the waste producer, it shall not be sent for disposal or disposal or collected, transported, mixed or handled so as to make it unsuitable for recycling or recovery by the permit holder.
- 1.13 Where the Local Authority considers that a non-compliance with the conditions of this permit has occurred, it may serve Notice on the permit holder specifying that;
- a) Only waste as specified, if any, in the Notice are to be accepted at the site after the date specified in the Notice;
  - b) The permit holder shall undertake the works stipulated in the notice, and or otherwise comply with the requirements of the Notice as set down therein, within any timescale set out in the Notice.

When the Notice has been complied with, the permit holder shall provide written confirmation to the Local Authority that the requirements of the Notice have been carried out. No waste other than that, which is stipulated in the Notice, shall be accepted at the site until written confirmation is received from the Local Authority that the Notice is withdrawn.

- 1.14 In operating the waste activities at the site which are the subject of this waste permit, the Permit Holder will obtain the following insurance:
- A Public Liability Policy to the value of €6,500,000 in the name of the Permit Holder in relation to the operation of the recycling site, and extended to indemnify Cork City Council.

The Permit Holder must submit details of the above insurance to the Local Authority for approval within 2 months of the date of issue of this waste permit.



- 1.15 The Permit Holder shall comply at all times with the provisions of the Community Acts detailed in the table below:

<b>Relevant Provisions (1)</b>	<b>Community Act (2)</b>
Articles 2, 4 (b) and (c)	Council Directive 75/439/EEC of 16 <sup>th</sup> June 1975, on the disposal of waste oils, as amended by Council Directive 87/101/EEC of 22 <sup>nd</sup> December 1986
Articles 9, and 14	Council Directive 75/442/EEC of 15 <sup>th</sup> July 1975, on waste as amended by Council Directive 91/156/EEC of 18 <sup>th</sup> March 1991.
Articles 4, 5, 8, 9, 10 and 18.	Council Directive 80/68/EEC of 17 <sup>th</sup> December 1979, on the protection of groundwater against pollution caused by certain dangerous substances.
Articles 2.2 to 2.4.	Council Directive 91/689/EEC of 12 <sup>th</sup> December 1991, on hazardous waste.

**REASON:** To clarify the scope of this waste permit.

Condition 2:	Management of the Activity
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- 2.1 The Permit Holder shall issue a copy of this permit to all relevant personnel whose duties relate to any condition or provision of this permit and acquaint all staff, employees, lessees and agents including replacement personnel, of the provisions and conditions of this permit. (*Refer to Template 1, Appendix 1*).
- 2.2 Within one month of the date of grant of this waste facility permit, the Permit Holder shall develop written procedures for the following;
- (a) Waste inspection procedures
  - (b) Waste acceptance and handling procedures
  - (c) Waste sampling, analysis and characterisation procedures
  - (d) Requirements for the pre-treatment of wastes
  - (e) Waste quarantine procedures
  - (f) Waste rejection and notification procedures
  - (g) Other appropriate procedures and arrangements relating to the acceptance of waste.

These procedures shall comply with the conditions of this permit and with the relevant National and European legislation and protocols.

- 2.3 The Permit Holder shall ensure that authorised staff of the Local Authority shall have unrestricted access to the site at all reasonable times, on production of identification, for the purposes of their functions under the Waste Management Act, 1996, including such inspections, monitoring and investigations as are deemed necessary by the Local Authority.
- 2.4 Within one month of the date of grant of this waste facility permit, the Permit Holder shall establish and maintain procedures to ensure that corrective action is taken should any condition or provision of this permit not be complied with. The procedures shall define responsibility and authority for initiating further investigation and corrective action in the event of a reported non-compliance with this permit. In such instances, the Local Authority shall be immediately notified by telephone / email. The Permit Holder shall full details of the non-compliance to the Local Authority in writing on the next working day of any breach of the permit or as otherwise specified in Condition 3 of this Permit. (*Refer to Template 2, Appendix 1*).
- 2.5 Awareness and Training
- 2.5.1 The Permit Holder shall establish and maintain procedures for identifying training needs, and for providing appropriate training, for all personnel

whose work can have a significant effect upon the environment. Appropriate records of training shall be maintained.

- 2.5.2 Personnel/contractors performing specifically assigned tasks shall be qualified on the basis of appropriate education, training and/or experience, as required. The Permit Holder must ensure that contractors/agents involved in transport of waste are appropriately trained and/or experienced, and receive adequate supervision on site.
- 2.6 The Permit Holder is legally responsible for all aspects of the operation and maintenance of the site. Nothing in the granting of this permit in anyway reduces the legal liabilities of the Permit Holder, nor relieves the Permit Holder of his / her statutory obligations under any enactment whatsoever.
- 2.7 The Permit Holder shall ensure that a copy of this permit shall be kept on site at all times.
- 2.8 The permitted site shall be manned and supervised at all times during operational hours. The Permit Holder shall ensure that the site manager or a nominated, suitability qualified and experienced deputy manager shall be present at the facility at all times during its operation or as otherwise required by the Local Authority.
- 2.9 The Permit Holder shall ensure that adequate precautions are taken to prevent unauthorised access to the site at all times. The Permit Holder shall ensure that every access to the site shall be gated and locked when there is no site supervisor present at the site. Drivers of waste delivery vehicles are not deemed site supervisory staff.

## **2.10 Acceptance Hours and Hours of Operation**

- 2.10.1** The Permit Holder may accept waste at the facility between **the hours of 0700 and 1900 Monday to Friday**. A maximum of 10% (2,450 tonnes) of waste may be delivered outside of these hours and no waste shall be delivered at the facility before **the hours of 9.00am and after the hours of 3.00pm on Saturdays and Sundays**.

The permit holder shall ensure that a register of all deliveries outside of the aforementioned hours shall be maintain and shall be made available to authorised officers of the Local Authority on request. No waste shall be accepted on Bank Holidays.

This condition may be reviewed and amended by the Local Authority at any time.

2.10.2 The permit holder shall operate the waste facility **24 hours Monday to Sundays.**

This condition may be reviewed and amended by the Local Authority at any time.

- 2.11 The Permit Holder shall ensure that waste and recovered parts shall only be stored in designated storage areas to be agreed in writing with the Local Authority within three months of the date of grant of this permit.
- 2.12 The permit holder shall not export waste from the State unless export is fully in compliance with the requirements of European Council Regulation (EC) No. 1013/2006 of the 14<sup>th</sup> June 2006 on the supervision and control of shipments of waste within, into and out of the European Community and any subsequent amendments.
- 2.13 The permit holder shall ensure that there shall be no parking of vehicles using the facility on the public road outside the development. Parking shall be provided on site. The Local authority may review and amend this condition at any time.
- 2.14 The Permit Holder shall ensure that any material deposited onto the public roadway shall be removed without delay. The Permit Holder shall be responsible for the removal of any debris (associated in any way with the facility) from the public road for a distance of 100 meters either side of the main entrance. The Permit Holder shall continue to operate the “litter pick” as outlined in the application submission.
- 2.15 The Permit Holder shall ensure that the layout of the site shall be as indicated in the drawings accompanying the waste permit application submitted to the Local authority or save in accordance with prior written consent of the Local Authority.
- 2.16 The permit holder shall ensure that no organic waste shall be stored and/or transferred at the site.
- 2.17 The permit holder shall ensure that no washing of vehicles or plant shall be undertaken at the facility.

**REASON:** To make provision for the proper management of the activity.

**Condition 3: Notification and Record Keeping**

- 3.1 All communications with the Local Authority shall be addressed to:  
Waste Enforcement Section,  
Cork City Council,  
City Hall,  
Cork  
Telephone Number: 021-4924000  
Email: [waste\\_enforcement@corkcity.ie](mailto:waste_enforcement@corkcity.ie)
- 3.2 The Permit Holder shall maintain a register in relation to the activity to which the waste facility permit relates, which shall be available for inspection by the Local Authority. The register shall detail the following:
- a) The dates, time of arrivals and quantities of each waste consignment delivered to the facility, (by European waste catalogue code(s) and description(s) pursuant to Commission Decision 2001/118/EC of 16 January 2001 or subsequent amendments).
  - b) Names of the carriers, including details of vehicle registrations and waste collection permits numbers.
  - c) Origin of waste delivered
  - d) Quantities and composition of waste rejected at the facility, and
  - e) Quantities, composition and destination of waste consigned for onward transport from the facility.
  - f) Details of all facilities, including permit/licence numbers, which are being used to receive such waste. (*Refer to Template 3, Appendix 1*)
- 3.3 The Permit Holder shall ensure that a copy of this waste facility permit is retained at the facility, which is used for the purposes of the activity to which the waste facility permit relates, in an easily accessible location at all times and at the principal office of business. A copy of this permit shall be issued by the Permit Holder to all relevant personnel whose duties relate to any condition within it.
- 3.4 The Permit Holder shall immediately notify the Waste Enforcement Section, Cork City Council, by telephone / email of any incident which occurs as a result of the activity on the site, and which:
- has the potential for environmental contamination of surface water or ground water, or
  - poses an environmental threat to air or land, or
  - Requires an emergency response by the Local Authority.

As part of the notification process, a full incident report shall be forwarded in writing to the Local Authority on the next working day. The report shall include, as a minimum:

- i. The date and time of the incident, or when the incident was noticed;
- ii. Details of the incident and the causes or potential causes of it;
- iii. An evaluation of environmental pollution caused, if any;
- iv. Actions taken to minimise the effect on the environment;
- v. Steps taken to avoid reoccurrence;
- vi. Details of any site investigations instigated by the Permit Holder;
- vii. Remedial corrective measures undertaken or to be undertaken, including details of preventative measures.

The Permit Holder shall make a record of any such incident in a register to be maintained on the facility. (*Refer to Template 4, Appendix 1*).

- 3.5 In the event of any incident which relates to discharges to sewer, having taken place, the Permit Holder shall notify the Local Authority as soon as practicable and in any event not later than 2 working days, after such an incident.
- 3.6 In the case of any incident which relates to discharges to water, the Permit Holder shall notify the Local Authority and Inland Fisheries Ireland as soon as practicable and in any event not later than 2 working days, after such an incident.
- 3.7 The Permit Holder shall maintain, at the facility, a register of all complaints received relating to the operation of the activity. Each such record in the register shall give details of the following: (*Refer to Template 5 of Appendix 1*)
- Time and date of the complaint;
  - The name of the complainant;
  - Details of the nature of the complaint;
  - Actions taken to deal with the complaint, and the results of such actions;
  - The response made to each complaint.
  - The date and method of notification to the Local Authority

After the receipt of a complaint, the Local Authority shall be notified in writing as soon as possible and in any event not later than five working days after the receipt of the complaint.

- 3.8 The Permit Holder shall make all records maintained on the site available to staff of the Local Authority at all reasonable times, and shall provide any relevant information when so requested by an authorised person of the Local Authority.
- 3.9 The Permit Holder shall notify the Local Authority, in writing, within seven days of:

- The imposition of any requirement on the Permit Holder by order of a court under Section 57 or 58 of the Act, or
  - Any conviction of the Permit Holder for any offence prescribed under the Act, including information in relation to the court hearing, the case, the nature of the offence and any penalty or requirement imposed by the Court.
- 3.10 The Permit Holder shall record all sampling, analyses, measurements, examinations, calibrations and maintenance carried out in accordance with the requirements of this permit and all other such monitoring which relates to the environmental performance of the site.
- 3.11 The Permit Holder shall initiate a programme for the inspection and maintenance of oil interceptors on the site. A register shall be kept of all maintenance work carried out on such units and this information shall be made available to the Local Authority on request. (*Refer to Template 8 of Appendix 1*)
- 3.12 The Permit Holder shall submit to Offaly County Council as the National Waste Collection Permit Office (NWCPO), an Annual Report (AR). The completed report shall be submitted via the online web portal (<https://ar.nwcpo.ie/>) no later than the February 28th in each year, or as specified by the NWCPO. The completed report shall contain summary information relating to waste activities in the preceding calendar year, or part thereof as the case may be. The online AR, shall include as a minimum the following information and shall be prepared in accordance with any relevant guidelines issued by the NWCPO and /or Cork City Council:
- (a) The management and staffing structure of the site;
  - (b) Any court order or conviction under the Act;
  - (c) A Compliance Statement providing confirmation on whether or not each and every condition attached to the permit has been fully complied with, partially complied with or breached.
  - (d) Reportable incidents as set out in 3.4; 3,5 and 3.6;
  - (e) All complaints received;
  - (f) Any loads rejected at the facility during the year
  - (g) Details of environmental monitoring undertaken at the facility, including monitoring results and an interpretation of the monitoring results
  - (h) Schedule of environmental improvements on site for the reporting year
  - (i) A completed Public Liability Declaration Form (*Refer to Template 10 of Appendix 1*).
  - (j) A report on the contribution by this facility to the achievement of the recovery targets stated in National and European Union waste policies and which shall include the following:

- i. The separation of recyclable materials from the waste;
- ii. The recovery of metal waste
- (k) The tonnages and EWC code(s) for the waste materials imported and/or sent off-site for disposal/recovery;
- (l) The names of the agent and carrier of the waste, and their waste collection permit details, if required (to include issuing authority and vehicle registration number).
- (m) The destination of all wastes accepted and disposed of from the site during the year.

The information specified above shall be submitted by the 28th February each year in respect of the preceding calendar year. The AER shall contain, as a minimum, the information and level of detail as specified in this Permit and in the most recent AER Guidance Note as issued by the Local Authority or as otherwise advised annually by the Local Authority.

- 3.13 The permit holder shall ensure that employees with responsibilities in the waste control area shall receive training to enable them to execute their tasks in relation to pollution control.
- 3.14 The Permit Holder shall maintain records of all staff training. The records shall include a signed acknowledgement by personnel to whom Condition 2.1 applies that they have read and understood the conditions of this permit. (*Refer to Templates 1 and 6 of Appendix 1*)
- 3.15 The Permit Holder shall ensure that all written communication, reports etc. shall:
- (a) Be formatted in accordance with any written instruction or guidance issued by the Local Authority
  - (b) Include whatever information as is specified in writing by the Local Authority
  - (c) Be submitted in accordance to the relevant reporting frequencies specified in this permit and/or as required by the Local Authority
  - (d) Be accompanied by a written interpretation setting out their significance in the case of all monitoring data
  - (e) Be transferred electronically to the Local Authority computer system if required by the Local Authority
- 3.16 The Permit Holder shall, if requested by the Local Authority, provide a system to verify the completeness and accuracy of records on the nature, types and quantities of waste accepted at the facility.
- 3.17 The permit holder shall collect, maintain and report, in a specific format of data or records, in agreement with the Local Authority, data to monitor compliance with targets pertaining to the following Council Directives and Reports:



**Packaging**

National Waste Report as specified by the Agency

Other waste streams that the Local Authority may require to be reported on.

- 3.18 The permit holder shall compile and maintain specified records in a specified format agreed with the Local Authority for a period of not less than 7 years in relation to the activity to which the waste facility permit relates of;
- a) The types and quantities of waste dealt with in the course of business (including European Waste Catalogue Code(s) and description(s) pursuant to Commission Decision 2001/118/EC of 16<sup>th</sup> January 2001 or subsequent amendments);
  - b) The treatment, recovery or disposal activities to which the waste is subject, including the compilation of commercial documentation for collected waste deposited at the facility.

**Cessation of Activities and Changes to Permit Holder Status**

- 3.19 The Permit Holder shall inform the Local Authority when all activity ceases at the facility, within one week of the activity ceasing.
- 3.20 Within one month of dismantling and recovery activities ceasing on the site, the Permit Holder shall submit a report to the Local Authority detailing the information contained in the registers described above, and details of any court order or conviction under the Act. In addition, the Permit Holder shall include in the report a written summary of compliance with all of the conditions attached to the permit.
- 3.21 The Permit Holder shall notify the Local Authority within 14 days of the occurrence of the following matters except where disclosure is prohibited by Stock Exchange rules:
- (a) Where the Permit Holder is a registered company:
    - i. Any change in the operator's trading name, registered name or registered office address
    - ii. Any change to particulars of the operator's ultimate holding company (including details of an ultimate holding company where an operator has become a subsidiary); and
    - iii. Any steps take with a view to the operator going into administration, entering into a company voluntary arrangement or being wound up.
  - (b) Where the Permit Holder is a corporate body other than a registered company:
    - i. Any change in the operator's name or address; and

- ii. Any steps taken with a view to the dissolution of the operator
- (c) In any other case:
  - i. The death of any of the named Permit Holders; and
  - ii. Any steps taken with a view to the operator, or any one of them, going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case of them being in a partnership, dissolving the partnership.

### **Purchasing of Waste by the Permit Holder**

3.22 Prior to purchasing waste, the Permit Holder shall require from the person supplying the material to the facility:

- (i) The production of proof of identity of the person supplying the material, such proof being,
  - a) a valid passport, or
  - b) a current Irish driving licence, or learner driver permit, or
  - c) a Public Services Card issued by the Department of Social Protection
- (ii) the production of proof of current address of the person supplying the material, such proof being,
  - (a) a current utility bill addressed to that person at their stated address, or
  - (b) a document issued by a Government Department addressed to that person at their stated address the previous three month, or
  - (c) a current car or home insurance policy addressed to that person at their stated address, or
  - (d) a current Tax Credit Certificate or Tax Clearance Certificate issued by the Office of Revenue Commissioners to that person at their stated address
- (iii) A signed statement by the person supplying the material that they are the lawful owner of the material or have the consent of the lawful owner to sell the material

No waste shall be purchased by the Permit Holder from any person unless all proofs and signed statement as described under Conditions 3.20 are provided in full by the person supplying material to the facility, at the time of purchase.

3.23 The Permit Holder shall establish and maintain a register, in relation to any waste purchased by the Permit Holder from any person supplying material to the facility, which shall be available for inspection by the Local Authority. The Register shall detail the following: (Refer to Template 11 of Appendix 1)

- (i) The name, identity, registration number and where appropriate, waste collection permit number of the delivery vehicle,

- (ii) Description and weight of the materials, time and date of sale, and amount paid, and
- (iii) A signed statement by the person supplying the material that they are the lawful owner of the material or have the consent of the lawful owner to sell the material.

Any written correspondence in relation to retention of identification records between the Permit Holder and the Local Authority shall be deemed a condition of this waste permit.

<b>REASON:</b> To provide for the notification of incidents, to update information on the activity and to provide for the keeping of records.
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**Condition 4: Waste Acceptance and Waste Handling**

- 4.1 The Permit Holder shall ensure that disposal, recycling or recovery of waste shall only take place in accordance with the conditions of this permit and in accordance with the appropriate National and European legislation and protocols.
- 4.2 The Permit Holder shall maintain detailed written procedures for the acceptance and handling of wastes at the facility.
- 4.3 The permit holder shall ensure each load of waste arriving at the facility shall be inspected at the point of entry to the facility and subject to inspection, documented and directed to the designated area. Each load of waste arriving at the designated area shall be inspected upon tipping. Only after such inspection shall the waste be processed for recovery or disposal.
- 4.4 The Permit Holder shall ensure that all waste on arrival at the site shall be subjected to a visual inspection. The Permit Holder shall ensure that any waste deemed unsuitable for processing at the site and / or in contravention of this permit, shall be immediately separated, stored in a designated quarantine area and removed off site in accordance with the submission relating to the control of non-conforming product and condition 2.11 of this permit.
- 4.5 The permit holder shall provide and maintain a digital CCTV system on site. It shall include the required number of CCTV cameras on the site, within 1 month of the grant of the permit, to allow the following:
- a) The cameras shall be positioned such that all vehicles entering the facility are recorded on at least 2 cameras.
  - b) One of the cameras shall be positioned such that it views both the entrance to the facility and the other CCTV camera.
  - c) The CCTV cameras shall record time and date and all footage recorded shall be maintained on site for record of 3 months.
  - d) External access to recording equipment by telephone to be available to the Local Authority if required.
- 4.6 The Permit Holder shall ensure that any waste deemed unsuitable for processing at the site and / or in contravention of this permit, shall be immediately separated, stored in a designated quarantine area, and removed off site by an authorised Waste Collection Permit Holder, at the earliest possible time. The Permit Holder shall ensure that such waste shall be disposed of / recovered at an alternative site with an appropriate Certificate of Registration, Waste Facility Permit or Waste Licence. Records shall be maintained as per Condition 3 of this permit.

- 4.7 The Permit Holder shall ensure that the temporary storage, removal off-site, disposal, recycling or recovery of quarantined waste shall only take place in accordance with the conditions of this Permit and in accordance with the appropriate National and European legislation and protocols.
- 4.8 The Permit Holder shall ensure that items of plant deemed critical to the efficient and adequate processing of waste at the site (including waste loading vehicles and ejector trailers) shall be provided on the following basis:-
- (i) 100% duty capacity;
  - (ii) 20% standby capacity available on a routine basis; and
  - (iii) Provision of contingency arrangements and/or back up and spares in the case of breakdown of critical equipment.

This condition may be reviewed and amended by the Local Authority at any time.

- 4.9 Within four months from the date of grant of this permit, the Permit Holder shall provide a report for the agreement of the Local Authority detailing the duty and standby capacity in tonnes per day, of all waste handling and processing equipment to be used at the site.
- 4.10 The Permit Holder shall ensure that the quantity of waste to be accepted at the site on a daily basis shall not exceed the duty capacity of the equipment at the site. Any exceedance of this intake shall be treated as an incident.
- 4.11 The Permit Holder shall ensure that any maximum height restrictions that the Local Authority may impose on him in writing, at which stockpiled waste material shall be stored shall be complied with.

Any written correspondence in relation to the above between the Permit Holder and the Local Authority shall be deemed to be a condition of this waste facility permit.

- 4.12 The Permit Holder shall ensure that waste shall only be accepted at the facility from known authorised customers or new customers subject to recording of information as prescribed by Condition 3.2 of this permit with additional requirements in the case of the purchasing of waste by the permit holder as specified under Condition 3.22 of this permit (*Refer to Template 11, Appendix 1*). In addition, the Permit Holder shall complete a Waste Declaration Form for Permit Holders / waste collectors / carriers authorised in accordance with the Waste Management Act 1996, as amended and associated Regulations once per annum and once every transaction for non waste collection Permit Holders (*refer to Template 9, Appendix 1*). All waste declaration forms shall be retained by the Permit Holder on site for a seven year period.

- 4.13 The Permit Holder shall ensure that all recyclable and recoverable waste streams received at the facility shall not be mixed or contaminated with any other waste stream and shall provide for receptacles that shall achieve same.
- 4.14 The Permit Holder shall ensure that while awaiting disposal, all waste (including wastes in vehicles/ skips) and by-products shall be collected and stored on impermeable surfaces (constructed in accordance with the relevant standards) in designated areas protected against spillage and leachate run-off. Skips containing putrescible wastes shall be covered when not in use.
- 4.15 The Permit Holder shall ensure that all new sources of waste, to be accepted at the facility, shall comply with the conditions of the permit prior to handling at the facility.
- 4.16 The permit holder shall clearly label each container/ bay at the facility to indicate their contents. This shall be maintained to the satisfaction of the Local Authority.
- 4.17 The Permit Holder shall ensure that wastes entering or leaving the site shall be carried by permit holders/ waste collectors/ carriers authorised in accordance with the Waste Management Act 1996 and Waste Management (Collection Permit) Regulations, 2007 as amended or else persons exempted from holding waste collection permits. The waste shall be transported only from the site of the activity to the site of recovery, recycling or disposal in a manner which will not adversely affect the environment and in accordance with the appropriate National and European legislation and protocols.
- 4.18 The permit holder shall neither import waste into the State nor export waste out of the State except in accordance with the relevant provisions of Regulation (EC) No. 1013/2006 of the European Parliament and of the Council of 14<sup>th</sup> June 2006, on shipments of waste and associated national regulations.
- 4.19 The permit holder shall provide and maintain waste inspection area(s) and waste quarantine area(s) at the facility.
- These areas shall be constructed and maintained in a manner suitable, and be of a size appropriate, for the inspection of waste and subsequent quarantine is required. The waste inspection area(s) and waste quarantine area(s) shall be clearly identified and segregated from each other.
- 4.20 The permit holder shall clearly label each container/ bay at the facility to indicate their contents. This shall be maintained to the satisfaction of the Local Authority.
- 4.21 The permit holder shall ensure that the quarantine area shall be rendered impervious to the materials stored therein. This shall be certified by a Chartered

Engineer. The permit holder shall maintain copies of such certification and shall make them available to the Local Authority on request.

- 4.22 The permit holder shall ensure that all drainage from these areas shall be collected for safe disposal.

**Housekeeping**

- 4.23 The Permit Holder shall submit a housekeeping plan for the facility to the Local Authority for approval with three months from the date of the grant of this waste facility permit. Any written correspondence in this regard between the Permit Holder and the Local Authority shall be deemed a condition of this waste permit.

<p><b>REASON:</b> To provide for the acceptance and management of wastes authorised under this waste permit.</p>
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**Condition 5: Nuisances, Emissions and Environmental Impacts**

- 5.1 The permit holder shall take preventative measures to ensure that the activity is carried out in a manner which does not have any adverse effect on drainage of lands, watercourses, shallow wells, bored wells, raw water intakes or other sources of water supply, public and private roads or footways.
- 5.2 The Permit Holder shall take adequate precautions to prevent undue noise, fumes, dust, grit, untidiness and other nuisances during the course of the activities on site, which would result in a significant impairment of or interference with, amenities or the environment beyond the business premises' boundary. If unacceptable levels occur, as defined by the relevant standards, the Permit Holder shall abide by the Local Authority's abatement requirements, which may include immediate cessation of operations.
- 5.3 The permit holder shall ensure that all commercial vehicles delivering waste to and removing waste and material from the facility are enclosed or appropriately covered.
- 5.4 The Permit Holder shall ensure that refuelling of site vehicles is to be carried out at a designated point on an impervious concrete slab from which surface water drains through an oil interceptor. The Permit Holder shall ensure that the infrastructure to comply with this condition shall be in place within 3 months of the issue date of this permit.
- 5.5 The Permit Holder shall ensure that dust deposition levels shall not exceed 350mg/m<sup>2</sup>/day and shall be determined annually by means of a 30-day composite sample, using the Bergerhoff method, unless otherwise agreed in writing with the Local Authority. The Permit Holder shall undertake a dust monitoring survey within two months of the date of grant of the waste permit and thereafter as requested by the Local Authority.
- 5.6 The Permit Holder shall ensure that no waste shall be burned on site.
- 5.7 The Permit Holder shall take adequate steps to ensure that no material can fall or be blown from vehicles entering and exiting the site. Any material deposited onto the roadway shall be removed immediately.
- 5.8 The Permit Holder shall inspect the facility and site perimeter weekly for nuisances caused by vermin, flies, litter, or odours. The Permit Holder shall remove all litter from the site and its environs without delay. The Permit Holder shall ensure that a record shall be maintained of inspections and any actions taken as a result of these inspections. *(Refer to Template 7 of Appendix 1)*



- 5.9 The Permit Holder shall take adequate steps to ensure that vehicles entering or exiting the site do not deposit material of any sort onto the roadway or adjoining lands.
- 5.10 The permit holder shall ensure that a mechanical road sweeper is available while the site is in operation. Any material deposited onto the roadway shall be removed without delay. The permit holder shall be responsible for the removal of any debris on the approach road for a distance of 300 metres either side of the main entrance.
- 5.11 While awaiting disposal, the Permit Holder shall ensure that, all waste shall be collected and stored in designated areas, which shall be protected against spillage and polluting material run-off.
- 5.12 The permit holder shall ensure that any tank storage areas and any drum storage areas shall be rendered impervious to the materials stored therein. In addition the storage tank areas shall be bunded, either locally or remotely to a volume of 110% of the largest tank within each individual bunded area. Drum storage areas shall be bunded to a volume equal to 110% of the sum of the volumes of the ten largest drums likely to be stored therein. The height of the bund for any drum storage area shall be not less than 300mm. All bunds and drum/ tank storage areas shall be certified as being in compliance with this condition by a Chartered Engineer. The permit holder shall maintain copies of such certification and shall make them available to the Local Authority on request.
- 5.15 The Permit Holder shall provide and maintain a spill kit to deal with spillages of oils, fuels and acids. In addition the Permit Holder shall ensure that:
- a) Refuelling of site vehicles is to be carried out at a designated point no closer than 5 m from the nearest drain.
  - b) A spill kit is to be available at the refuelling point at all times.
  - c) A procedure for refuelling is to be maintained.
  - d) Employees are to be trained in the implementation of the refuelling procedure.
- 5.16 If so requested by the Local Authority, the permit holder shall, at his, her, its own expense, carry out such further investigations and monitoring of the facility as required by the Local Authority. The scope, detail and programme, including report structure and reporting schedule, for any such investigations and monitoring shall be in accordance with any written instructions issued by the Local Authority. In the event of pollution of waters in the vicinity of the site, or of a leachate discharge onto adjoining lands, input of waste onto the site shall cease and remedial measures shall be carried out immediately as directed by the Local Authority.

- 5.17 The permit holder shall if required by the local authority prepare a programme, to the satisfaction of the Authority, for the identification and reduction of fugitive emissions. This programme shall be included in the Environmental Management Programme.

<p><b>REASON:</b> To provide for the control of nuisances and emissions from the site and to provide for the protection of the environment.</p>
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**Condition 6: Environmental Monitoring**

- 6.1 The Permit Holder shall provide authorised staff of the Local Authority or other staff involved in Water Pollution Control with unrestricted access to the site at all reasonable times, on production of identification if requested, for the purposes of their functions under the Waste Management Act, 1996 as amended, or any other environmental legislation, including such inspections, monitoring and investigations as are deemed necessary by the Local Authority.
- 6.2 The Permit Holder shall ensure that there shall be no direct emissions to groundwater unless otherwise agreed in writing with the Local Authority.
- 6.3 The Permit Holder shall ensure that all tanks and pipelines shall be maintained impervious to the materials carried or stored therein. The integrity and water tightness of all underground pipes and tanks and their resistance to penetration by water or other materials carried or stored therein shall be tested and demonstrated by the Permit Holder. The results of these tests shall be certified by a Chartered Engineer. This testing shall be carried out by the Permit Holder within 6 months of the date of issue of the permit and at least once every three years thereafter and reported to the Local Authority on each occasion. A written record of all integrity tests and any maintenance or remedial work arising from them shall be maintained by the Permit Holder.
- 6.4 The Permit Holder shall if required by the Local Authority, within twelve months of date of issue of this permit, arrange for the carrying out, by an appropriately qualified consultant/professional, of a comprehensive hydrogeological investigation of the site. The scope, detail and programme, including report structure and reporting schedule, for this investigation must be agreed by the Local Authority prior to implementation. Any recommendations arising from a report or reports on this investigation must be implemented within such a period to be agreed by the Local Authority.
- 6.5 The Permit Holder shall ensure that activities on-site shall not give rise to noise off-site, at noise sensitive locations, which exceed the following sound pressure limits:
- $L_{Aeq}$  55 dB (A) 8 a.m. – 8 p.m. (Mon –Fri)  $t = 30$  mins  
 $L_{Aeq}$  45 dB (A) 8 p.m. – 8.a.m. and weekends  $t = 30$  mins
- 6.6 The permit holder shall ensure that there shall be no clearly audible tonal component or impulsive component in the noise emission from the activities on site at any noise sensitive location. The permit holder shall carry out a noise survey of the site operations if required by the Local Authority. The survey programme shall be undertaken in accordance with the methodology specified in the ‘Environmental Noise Survey Guidance Document’ as published by the Agency.

- 6.7 The Permit Holder shall carry out such additional noise mitigation measures as deemed necessary following a review of each or all noise survey results.
- 6.8 If so requested by the Local Authority, the Permit Holder shall, at his own expense, carry out such further investigations and monitoring of the site as required by the Local Authority. The scope, detail and programme, including report structure and reporting schedule, for any such investigations and monitoring shall be in accordance with any written instructions issued by the Local Authority.
- 6.9 The permit holder shall ensure that all operations on site shall be carried out in a manner such that air emissions and / or odours do not result in significant impairment of, or significant interference with, amenities or the environment beyond the site boundary.
- 6.10 In the event that any monitoring or observations indicate that an incident of pollution of waters in the vicinity of the site, or a discharge of polluting material onto adjoining lands, has or may have taken place, acceptance of waste onto the site shall cease, and remedial measures shall be carried out immediately as directed by the Local Authority.
- 6.11 The Permit Holder shall ensure that no direct discharge shall occur of any of the compounds as listed in S.I. No. 12 of 2001 Water Quality (Dangerous Substances) Regulations, 2001.
- 6.12 The Permit Holder shall screen for substances identified in S.I. No. 272 of 2009 European Communities Environmental Objectives (Surface Water) Regulations, 2009 upon request from the Local Authority. Any written correspondence in this regard between the Permit Holder and the Local Authority shall be deemed to be condition of this waste facility permit.
- 6.13 The permit holder shall take adequate steps to prevent dust generation in dry weather periods. If required, the permit holder shall spray the current working area with clean water to minimise dust generation. The access road to the site shall also be sprayed during dry weather.
- 6.14 The permit holder shall ensure that all direct discharges of List I and List II substances as listed in EC Directive 76/464/EEC and 80/68/EEC and amendments, to surface or groundwaters are prohibited.
- 6.15 The permit holder shall ensure that only uncontaminated surface water runoff from the site shall be disposed of to the on-site surface water drainage system. Gutters and downpipes shall be provided and maintained on all buildings on the site. The Permit holder shall direct all uncontaminated surface water run-off away from the leachate collection tank.

- 6.16 The permit holder shall ensure that all water drained from impermeable areas on the site, contaminated with hydrocarbons, collected by the on-site surface water drainage system, shall discharge via a grit trap and hydrocarbon interceptor. An inspection chamber with a sump shall be maintained between the interceptor and the discharge point. The sump shall be of a minimum size of 500mm square and 400mm deep. The interceptor and sump shall be maintained and operated to the satisfaction of the Local Authority.
- 6.17 The permit holder shall ensure that all pump sumps, storage tanks and other treatment plant chambers shall be emptied, when necessary, by an approved waste collector.
- 6.18 The permit holder shall monitor the surface water discharges from the site for the following parameters:
- |  |            |
|--|------------|
| a) COD   | 50mg/l     |
| b) Total Suspended Solids                            | 35mg/l     |
| c) Mineral Oils and hydrocarbons of petroleum origin | 3mg/l      |
| d) Heavy Metals                                      | 0.1mg/l    |
| e) pH  | 0.6 to 9.0 |

The tested surface water parameters shall not exceed the limit values indicated above.

The Permit holder shall ensure that the frequency of the testing shall be quarterly unless otherwise agreed in writing with the Local Authority.

- 6.19 The permit holder shall provide and maintain at the facility a spill kit to deal with spillages of oils, fuels and acids.
- 6.20 The permit holder shall ensure that no leachate, trade effluent and / or contaminated storm water shall be discharged to ground water, surface water drains and/ or surface water courses.
- 6.21 The permit holder shall ensure that the on-site bored well is protected from contamination from surface water or otherwise.
- 6.22 The permit holder shall ensure that site operations are carried out in such a manner that no surface water shall be allowed to discharge onto adjoining properties or onto the public roadway.
- 6.23 The permit holder shall provide a sampling point on the discharge for the use of any Statutory Body having, responsibility for Waste Pollution Control, at all times. The permit holder shall also ensure that direct access to the sampling point is available at all times.

**REASON:** To ensure compliance with the requirements of the conditions of this permit.

**Condition 7: Site Infrastructure**

- 7.1 The Permit Holder shall establish all infrastructures required for compliance with Condition 4 of this permit within 4 months of the date of issue of this Permit. The layout of the site and infrastructure shall be submitted to the Local Authority.
- 7.2 The Permit Holder shall provide and maintain an inspection bay / quarantine area on the site, to comply with Condition 4 of this permit.
- 7.3 The Permit Holder shall provide and use adequate lighting during the operation of the site in hours of darkness.
- 7.4 Site Roads and Site Surfaces
- 7.4.1 The Permit Holder shall provide and maintain effective site roads to ensure the safe and nuisance free movement of vehicles within the facility.
- 7.4.2 The Permit Holder shall remedy any defect in concrete surfaces within five working days.
- 7.4.3 The Permit Holder shall ensure that the impermeable concrete surfaces shall be provided with spillage collection facilities, decanters and cleanser-degreasers.
- 7.4.4 The Permit Holder shall ensure that the site shall be provided with appropriate storage for dismantled spare parts, including impermeable storage for oil-contaminated spare parts.

This condition may be reviewed and amended by the Local Authority at any time.

- 7.5 In the event that the local authority requires that wellheads are to be installed, the Permit Holder shall ensure that they are adequately protected in order to prevent contamination or physical damage within six months from the date of issue of this permit (if required).
- 7.6 The Permit Holder shall agree the management of storm-water within the site with the Local Authority within 3 months of the date of issue of this permit. The Permit Holder shall ensure that storm water gutters shall be maintained in good condition and all uncontaminated storm water diverted to a separate soak-way/drainage system.
- 7.7 The Permit Holder shall ensure that no alterations to the proposed drainage system at the site shall be undertaken without prior written approval of the Local Authority.
- 7.8 The Permit Holder shall ensure that no surface water generated on site shall flow onto the public road.

## 7.9 Incidents

7.9.1 In the event of an incident the permit holder shall immediately:

- a) Carry out an investigation to identify the nature, source and cause of the incident and any emissions arising therefrom
- b) Isolate the source of any such emission
- c) Evaluate the environmental pollution if any, caused by the incident
- d) Identify and execute measures to minimise the emissions/ malfunctions and effects thereof
- e) Identify the date, time and place of the incident
- f) Notify the Local Authority and other relevant authorities

7.9.2 The permit holder shall provide a proposal to the Local Authority for its agreement within one month of the incident occurring or as otherwise agreed by the Local Authority, to:

- a) Identify and put in place measures to avoid recurrence of the incident; and
- b) Identify and put in place any other appropriate remedial actions.

**REASON:** To provide for efficient operations on site and the protection of the environment.



**Condition 8: Site Access**

- 8.1. The Permit Holder shall maintain an information board at the entrance to the site from the public road. The minimum dimensions of the information board shall be 1200mm by 750mm. The board shall show:
- a) The name, address and telephone number of the site.
  - b) The waste permit reference number.
  - c) Emergency contact number outside of operating hours.
- 8.2
- a) The permit holder shall maintain a secure gate and fence around the site perimeter.
  - b) The permit holder shall ensure that any access point from an accessible roadway shall be gated and locked when there is no site supervisor present at the facility. Drivers of waste delivery vehicles are not deemed site supervisory staff.
  - c) The permit holder shall remedy any defect in the gates and/or fencing or wall as follows:
    - (i) A temporary repair shall be made by the end of the working day and a repair to the standard of the original gates and or fencing shall be undertaken within three working days.
  - d) The permit holder shall ensure that any trees or other vegetation protruding through the facility boundary fence towards the public road or adjoining property are cut back and maintained within the facility boundary.

**REASON:** In the interest of safety.

**Condition 9: Restoration & Aftercare**

9.1 Following termination, or planned cessation for a period greater than six months, of use or involvement of all or part of the site in the permitted activity, the Permit Holder shall, to the satisfaction of the Local Authority, decommission, render safe or remove for disposal/recovery, any soil, subsoils, buildings, plant or equipment, or any waste, materials or substances or other matter contained therein or thereon, that may result in environmental pollution. The Permit Holder shall carry out such tests, investigation or submit certification, as requested by the Local Authority, to confirm that there is no risk to the environment.

**9.2 Closure, Restoration and Aftercare Management Plan (CRAMP)**

9.2.1 The Permit Holder shall prepare, to the satisfaction of the Local Authority, a fully detailed and costed plan for the decommissioning or closure of the site or part thereof. This plan shall be submitted to the Local Authority for agreement within six months of the date of grant of the waste facility permit.

9.2.2 The Plan shall be reviewed annually and proposed amendments thereto notified in writing to the local authority for the agreement as part of the AER. No amendments may be implemented without the prior written agreement of the Local Authority.

9.2.3 The Permit Holder shall have regard to the Environmental Protection Agency Guidance on Environmental Liability Risk Assessment, Decommissioning Management Plans and Financial Provision when implementing Condition 9.2.1 above.

9.2.4 The CRAMP shall include, as a minimum, the following:

- i. A Scope Statement for the Plan
- ii. The criteria that define the successful decommissioning of the activity or part thereof, which ensures minimum impact on the environment;
- iii. A programme to achieve the stated criteria
- iv. Where relevant, a test programme to demonstrate the successful implementation of the decommissioning plan; and
- v. Details of the costing for the Plan and financial provisions to underwrite these costs

9.2.5 A final validation report, to include a certificate of completion for the CRAMP for all or part of the site as necessary, shall be submitted to the

Local Authority within 3 months of the execution of the Plan. The Permit Holder shall carry out such tests, investigations or submit certification, as requested by the Local Authority, to confirm that there is no continuing risk to the environment.

**REASON:** To provide for the restoration and aftercare of the site.

**Condition 10: Contingency Arrangements**

- 10.1 The Permit Holder shall ensure that appropriate procedures are in place which address the hazards on site, particularly in relation to the prevention of accidents with a potential to impact the environment. This procedure shall be reviewed annually and updated as necessary. The permit holder shall maintain written proof of all such reviews and shall make them available to the Local Authority on request.
- 10.2 The Permit Holder shall ensure that an adequate supply of absorbent material shall be kept on site to provide an emergency response in the event of any spillage/leak at the facility and contain and absorb any spillage at the facility. The Permit Holder shall ensure that all significant spillages occurring at the facility shall be treated as an emergency and immediately cleaned up and dealt with so as to minimise their effects.
- 10.3 The Permit Holder shall ensure that adequate fire extinguishers and emergency response equipment shall be maintained on site.
- 10.4 Emergency Response Procedure (ERP)**
- 10.4.1 The Permit Holder shall ensure that an Emergency Response Procedure (ERP) is in place, which shall address any emergency situation which may originate on - site.
- 10.4.2 This procedure shall include provision for minimising the effects of any emergency on the environment. In particular the procedure shall include details of actions to be taken in the event of an incident, warning systems, assembly points, responsible persons, training and equipment requirements and bodies to be notified following the incident.
- 10.4.3 The Permit Holder shall consult with Officers within Cork City Council Fire Department and seek their approval when drawing up the emergency response procedure. This ERP is to be submitted to the Local Authority, not more than six (6) months after the issue of this Permit.
- 10.5 In the event that any observation, sampling or monitoring indicates that environmental contamination has or may have taken place the permit holder shall immediately:
- (a) Identify the date, time and place of environmental contamination
  - (b) Carry out an immediate investigation to identify the nature, source and cause of the incident and any emission.
  - (c) Isolate the source of the emission

- (d) Evaluate the environmental pollution if any
- (e) Identify and execute measures to minimise the emissions and effects thereof
- (f) Identify and put in place measures to avoid re-occurrence
- (g) Identify and put in place any other appropriate remedial action and maintain a written record of the above.

**REASON:** To provide for the protection of the environment by control of fire risk and chemical spills.

**Condition 11: Charges and Financial Provisions****Annual Fees**

- 11.1 The Permit Holder shall make an annual payment of €1000 to the Cork City Council. This amount shall be paid to the Council within one month of the date of grant of this permit and thereafter, no later than 31<sup>st</sup> January of each year. The Local Authority will use this payment towards the cost of monitoring the activity to the extent that it considers necessary for the performance of its functions under the Waste Management Act, 1996 as amended, as per Section 19(1)(c) of Waste Management (Facility Permit and Registration) Regulations, 2007 as amended. This fee is based on a risk-rating for the site and may be subject to change. This payment is non-refundable.
- 11.2 The Local Authority may revise the annual contribution in subsequent years and the Permit Holder shall pay to the Local Authority such revised annual contributions as the Local Authority shall determine to enable performance by the Local Authority of its relevant functions under the Waste Management (Facility Permit and Registration) Regulations, 2007 as amended, and all such payments shall be made within one month of the date upon which demanded by the Local Authority.
- 11.3 In the event that the frequency or extent of monitoring or other functions carried out by the Local Authority requires to be increased for whatsoever reason, the Permit Holder shall contribute such increased and/or additional sums as may be determined by the Local Authority to defray its costs.

**Financial Provisions**

- 11.4 The Permit Holder shall effect and maintain a policy of insurance insuring him/her/it as respects any liability on his/her/its part to pay any damages or costs on account of injury to persons or property arising from the activities concerned or for remedial actions following anticipated events (including closure) or accidents/incidents, as may be associated with the carrying on of the activity.
- 11.5 Without prejudice to the foregoing, the minimum level of indemnity to be maintained by the Permit Holder shall be to the value of **€6,500,000** for Public Liability Insurance including cover for sudden and unforeseen pollution. The permit will be automatically revoked by the Local Authority if any part of the insurance is removed or not renewed.
- 11.6 The Permit Holder shall as part of the AER, provide an annual statement as to the measures taken or adopted at the site in relation to the prevention of environmental damage, and the financial provisions in place in relation to the

- underwriting of costs for remedial actions following anticipated events (including closure) or accidents/incidents, as may be associated with the carrying on of the activity.
- 11.7 The Permit Holder shall arrange for the completion, by an independent and appropriately qualified consultant, of a comprehensive and fully costed Environmental Liabilities Risk Assessment (ELRA) to address the liabilities from the past and present activities. The assessment shall include those liabilities and costs associated with the decommissioning or closure of the site or part thereof. A report on this assessment shall be submitted to the Local Authority for agreement within twelve (12) months of the grant of this waste facility permit. The ELRA shall be reviewed as necessary to reflect any significant change on site, and in any case every three years following initial agreement. The results of the review shall be notified as part of the AER.
- 11.8 As part of the measures identified in Condition 11.6, the Permit Holder shall, to the satisfaction of the Local Authority, make financial provision to cover any liabilities identified in Condition 11.7. The amount of the indemnity held shall be reviewed and revised as necessary but at least annually. Proof of renewal or revision of such financial indemnity shall be included in the annual 'Statement of Measures' Report identified in Condition 11.6.
- 11.9 The permit holder shall revise the cost of closure, restoration and aftercare annually and any adjustments shall be reflected in the financial provision made under Condition 11.8.
- 11.9 The Permit Holder shall have regard to the Environmental Protection Agency Guidance on Environmental Liability Risk Assessment, Decommissioning Management Plans and Financial Provision when implementing conditions 11.7 and 11.8 above.
- 11.10 The Permit Holder shall ensure that all insurance policies shall be extended to indemnify Cork City Council.

**REASON:** To provide for adequate financing for monitoring and financial provisions for measures to protect the environment.

# **APPENDIX I**



**Template 1: Register of Employee Receipt of Waste Management Permit WFP-CC-38-2020  
(Ref: Condition 2.1 of this Permit)**

Name of Employee (Printed)	Issue Date of Permit to Employee	Declaration: <i>I have read and understand the conditions of the above Waste Facility Permit.</i> (Signature of Employee)	Date



**Template 2: Breach of Permit Condition (Ref: Condition 2.4 of this Permit)**

Date of Non-Compliance	Date of Notification to Local Authority	Permit Condition No.	Details of Non-Compliance	Corrective Actions & Measures Taken to Rectify Non-Compliance	Date on which Compliance with Condition is Achieved

**Template 3: Register of Incoming Waste & Outgoing Waste (Ref: Condition 3.2 of this Permit)**

Date	Time	Source	Waste Description	EWC Code	Weight IN (tonnes)	Weight OUT (tonnes)	Destination Facility	Waste Collector	Waste Collection Permit No.	Vehicle Reg. No.	Name of Load Checker	Initials

**Template 4: Register of Incident which has Potential to Cause Environmental Pollution (Ref: Condition 3.4 of this Permit)**

Date of Incident	Time of Incident	Details of Incident	Evaluation of Environmental Pollution	Measures Taken to Minimise Environmental Pollution	Actions Taken to Avoid Reoccurrence	Date of Notification to Local Authority

**Template 5: Register of Complaints (Ref: Condition 3.7 of this Permit)**

Date of Complaint	Time of Complaint	Name of Complainant	Details of Complaint	Actions Taken	Response to Complainant	Date of Notification to CCC / Method

**Template 6: Register of Employee Training (Ref: Condition 3.14 of this Permit)**

<b>Name of Employee (Printed)</b>	<b>Training Course</b>	<b>Date</b>

**Template 7: Register of Site Perimeter Inspections (Refer to Condition 5.8 of Permit)**

Date of Perimeter Inspection	Name of Person Carrying Out Inspection (Printed)	Observations of Inspection	Actions Taken	Signature of Person who Carried out Inspection



**Template 8: Register of Maintenance and Inspection of Hydrocarbon Interceptor (Refer to Condition 3.11 of this Permit)**

<b>Date of Perimeter Inspection</b>	<b>Name of Person Carrying Out Inspection (Printed)</b>	<b>Observations of Inspection</b>	<b>Actions or Maintenance Measures Taken</b>	<b>Signature of Person who Carried out Inspection</b>

**Template 9: Waste Declaration to be completed by every customer (Refer to Condition 4.12 of Permit)**

**(NOTE: ALL SECTIONS OF THE FORM MUST BE COMPLETED)**

Name of Customer (Print Name): \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Tel: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

Time: \_\_\_\_\_ hrs (e.g. 14:30hrs)

Vehicle Reg: \_\_\_\_\_

Waste Collection Permit No. (If applicable): \_\_\_\_\_

Origin of Waste: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Local Authority Origin of Waste: \_\_\_\_\_

EWC Code	Waste Description	Quantity & Unit of Measure	Destination Facility (Name & Address)	Permit/Licence No.

I am aware that a waste collection permit is required to collect waste in accordance with the Waste Management Act 1996 unless exempted.

I declare that the waste material on/in the vehicle/trailer does not require a waste collection permit for its collection and/or its transportation.

Customer Signature: \_\_\_\_\_

Representative from Waste Facility Name (Printed): \_\_\_\_\_

Representative from Waste Facility Name (Signature): \_\_\_\_\_

Position Held within Organisation: \_\_\_\_\_

**Template 10 Public Liability Insurance Declaration (Ref: Condition 1.14)**

**Public Liability Insurance Declaration.**

This document must be completed to satisfy the local authority that the applicant meets the full definition of a ‘fit and proper person’ as interpreted in Article 5 of the Waste Management (Facility and Registration) Regulations, 2007 as amended.

Please note that under Articles 18(4) (e) and 37(12) (d) a local authority shall not grant a Waste Facility Permit / Certificate of Registration unless it is satisfied that the applicant is a fit and proper person.

All applicants are required to provide the attached signed declaration stating that their Public Liability Insurance is to the satisfaction of Cork City Council.

The following declaration is to be completed by the Applicant’s Insurance Broker / Underwriter.

**Signed Declaration.**

I confirm that the applicant (Name) \_\_\_\_\_ has a Public Liability Insurance Policy covering his/her/its activities which are the subject matter of the Waste Facility Permit / Certificate of Registration, including

1. Limit of indemnity of at least €6.5m any one occurrence, including sudden/unforeseen pollution risks.
2. An indemnity to Cork City Council.
3. Commencement Date of Policy: \_\_\_\_\_
4. Expiry Date of Policy: \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name (Block capitals) :** \_\_\_\_\_

**Position or Title:** \_\_\_\_\_

**Insurance Broker or Company :** \_\_\_\_\_

**Date:** \_\_\_\_\_

Official Stamp

**Warning:** *It is an offence under Article 43 (1) of the Waste Management (Facility Permit and Registration) Regulations 2007, as amended, for any person to provide false or misleading information for the purposes of obtaining a Waste Facility Permit or Certificate of Registration.*

<b>(Template 11) Template for Register to comply with Articles 3(iii), 3(iv) and 3(v) of Waste Management (Facility Permit &amp; Registration) (Amendment) Regulations, 2014 on the purchase of any waste materials (Ref: Condition 3.23 of this Permit)</b>		
The Permit Holder requires the production of <b>proof of identity</b> of the person supplying the material, such proof being: (tick minimum of one box):	<b>Permit Holder tick minimum of one box (a) to (c)</b>	<b>Comment</b>
(a) a valid passport, or		
(b) a current Irish driving licence, or learner driver permit, or,		
(c) A Public Services Card issued by the Department of Social Protection.		
The Permit Holder requires the production of <b>proof of current address</b> of the person supplying the material, such proof being: (tick minimum of one box):	<b>Permit Holder tick minimum of one box (i) to (iv)</b>	<b>Comment</b>
(i) a current utility bill addressed to that person at their stated address, or,		
(ii) a document issued by a Government Department addressed to that person at their stated address the previous three month, or		
(iii) a current car or home insurance policy addressed to that person at their stated address, or		
(iv) a current Tax Credit Certificate or Tax Clearance Certificate issued by the Office of Revenue Commissioners to that person at their stated address		
<b>RECORD of PERSON SUPPLYING the MATERIAL</b>	<b>Permit Holder Record</b>	<b>Comment</b>
Name		
Identity		
Vehicle registration number		
Waste collection permit number of the delivery, where appropriate		
<b>RECORD of WASTE PURCHASED</b>	<b>Permit Holder Record</b>	<b>Comment</b>
Waste description (include EWC Code)		
Weight of the materials		Confirm units in kilograms (kg) or tonnes (t)
Time of sale		
Date of sale		
Amount paid (in Euro) for the materials		
<b>SIGNED STATEMENT of the PERSON SUPPLYING the MATERIAL</b>		
I confirm that, as the person supplying the material: (must tick relevant box)		Signature
<input type="checkbox"/> I am the lawful owner of the material or		Name in Block Capitals
<input type="checkbox"/> I have the consent of the lawful owner to sell the material		
<b>SIGNED STATEMENT of the PERMIT HOLDER</b>		
I confirm that, as the Permit Holder, I have been provided with the necessary proofs in both (a) to (c) and (i) to (iv) above, and, that I have accurately recorded the required details of the PERSON SUPPLYING THE MATERIAL and WASTE PURCHASED		Signature
		Name in Block Capitals